



The Payroll Post

Volume 7, Issue 2

A publication for and by the members of the Atlanta Chapter of American Payroll Association

From your President...

We are off to a great start for 2022! Our first in person meeting in almost two years was a success. It was great to see all of the networking, collaboration and socialization happening outside of a virtual environment. We want to keep the momentum going as we navigate a hybrid meeting model this year. Please take a moment to respond to our survey that we will send after each meeting. This will help us improve as well as allow us to get feedback for our speakers so they may work on their presentation skills as well.

It is that time of year again to submit officer nominations. We have two Board Member positions to fill. You may submit your nominations to president@apaatlantachapter.com. Be sure to talk to your nominee first to be sure they are interested in the role. Our current Board Members would be happy to talk to any potential nominee about what the role entails.

Mark your calendar as we are hosting a statewide event this year! The event will be held at the same location we held our December celebration. The event will be held on October 6th and 7th. Watch your email and our social networks for more information.

See you online March 10th for our virtual morning meeting.

Amleigh

Inside this issue:

Upcoming Events.....	2
IRS Updates	3-6
PayTalk.....	6
Volunteer.....	7
Board Nominations.....	7

Upcoming Events:

March 10, 2022 Monthly Meeting
Online 8.30 – 10.30 a.m.



Time Management Tools & Skills

Presented by Lisa Vandervelden, CPP
Director of Administrative Services
Constangy, Brooks, Smith & Prophete, LLP

Our March Community Service Project will be to collect donations for the Atlanta Humane Society in honor of National Puppy Day, 3/23/2022.

Upcoming events (continued)



Save the dates!
Atlanta Chapter Statewide, October 6-7, 2022
8.30 a.m. to 5.30 p.m. each day
Roam Perimeter Center
1151 Hammond Drive NE
Atlanta, GA 30346

APA National

Payroll Solutions Showcase, March 3-4, 2022
Register at payrollsolutionsshowcase.com

Capital Summit 2022, March 21-22, 2022
Omni Shoreham Hotel
Washington, DC
[Download](#) the Course Brochure

Strategic Leadership Certificate Program, April 18-20, 2022
Interactive Virtual Event
[Download](#) Course Brochure

40th Annual Payroll Congress May 10-13, 2022
Las Vegas, NV
Register by March 4, 2022 for two virtual bonus events
Visit the [APA Congress Website](#) for more information

Virtual Congress June 22-23, 2022
[Attend](#) for free with registration of full Congress.

**AMERICAN
PAYROLL
ASSOCIATION**

Free Webinar!

[Reduce Payroll Problems with Reconciliations](#) – Free for members! This webinar offers a proven process for designing and improving reconciliation procedures for payroll, payments to third parties, and the general ledger in order to make your life easier.



IRS News Essentials

What's New for FIRE Accounts?

Information Return (IR) Application for Transmitter Control Code (TCC)

Form 4419, Application for Filing Information Returns Electronically (FIRE) Transmitter Control Code (TCC) Fill In option has been replaced by the online [Information Return \(IR\) Application for Transmitter Control Code \(TCC\)](#) for more information about this system visit [FIRE System Update: Improving the Process and Security for Information Return \(IR\) Application for Transmitter Control Code \(TCC\)](#).

You can use Paper Form 4419 only to update your business name, contact name, phone number, or address on an existing TCC.

Business Name Error Message

When entering your legal business name during login and you receive an error message stating the **“Information provided is not correct”**, you can:

- Contact the Responsible Official who submitted Form 4419, Application for Transmitter Control Code to File Information Returns Electronically (FIRE), for the business, and ask for the exact business legal name that was used on the application.
- Contact the Responsible Official and ask them to provide you the legal business name from the online IR Application for TCC, if your TCC was issued on or after September 26, 2021.
- Contact the [Technical Services Operation help desk](#) to obtain the exact business name as it appears in the FIRE System. A responsible person for the business must be able to verify they are authorized to receive the information.
- If your TCC was issued prior to September 26, 2021, and the steps above did not work, contact the Responsible Official and ask them to them to submit a paper [Form 4419 PDF](#) to update your business name.

File Status Changes

Effective January 1, 2022, the “Good, Not Released” file status and the “Good, Released” file status will be combined, so users will only see a “Good” file status. This will improve system response time and streamline customer file status reporting.

Additionally, on the Test System “Good, Federal Reporting” status has been changed to “Good” while the Combined Federal State Reporting status of “Good, Federal/State Reporting” remains unchanged. IRS.gov and all associated publications will be updated to reflect this change.

User ID Format

Effective January 1, 2022, a new FIRE Account User ID format will be required. The User ID must be at least 8 and no more than 25 alpha-numeric characters with no special characters or spaces allowed.

If your current User ID does not meet this criteria, you will be prompted to create a new User ID. At that point, the system will log you out and place you back on the logon page. You will then be able to logon using your newly created User ID.

FIRE Production System Availability		
	From:	Through:
Down for annual updates	December 3, 2021, 6 p.m. ET	January 4, 2022
Controlled launch	January 5, 2022, 8 a.m. ET	January 7, 2022, midnight ET
Available	January 7, 2022	Available 24 hours a day until end of year updates. Date to be determined and will be available on this page.
FIRE Test System Availability		
	From:	Through:
Down for updates	October 13, 2021, 6 p.m. ET	November 2, 2021
Available	November 3, 2021, 8 a.m. ET	December 3, 2021, 6 p.m. ET

FIRE Production System Availability

Down for annual updates	December 3, 2021, 6 p.m. ET	January 3, 2022 @8 am ET
Available	January 4, 2022	Date to be determined and will be available on this page.

Note: The FIRE Systems (Production and Test) have regularly scheduled maintenance windows every Sunday and Wednesday from 2 a.m. ET to 5 a.m. ET.

What Is an Information Return?

Information returns are records other than tax returns that the IRS requires to document certain financial transactions.

The following forms may be filed electronically via the [FIRE System](#).

- [Form 1042-S, Foreign Person's U.S. Source Income Subject to Withholding](#)
- [Form 1097-BTC, Bond Tax Credit](#)
- [Form 1098, Mortgage Interest Statement](#)
- [Form 1099-MISC, Miscellaneous Income](#)
- [Form 3921, Exercise of an Incentive Stock Option Under Section 422\(b\)](#)
- [Form 3922, Transfer of Stock Acquired Through an Employee Stock Purchase Plan Under Section 423\(c\)](#)
- [Form 5498, IRS Contribution Information](#)
- [Form 8027, Employer's Annual Information Return of Tip Income and Allocated Tips](#)
- [Form 8955-SSA, Annual Registration Statement Identifying Separated Participants With Deferred Vested Benefits](#)
- [Form 8596, Information Returns for Federal Contracts](#)
- [Form W-2 G, Certain Gambling Winnings](#)

The following forms are filed through the [Affordable Care Act Information Return \(AIR\)](#) system.

- [Form 1094-B, Transmittal of Health Coverage Information Returns](#)
- [Form 1095-B, Health Coverage](#)
- [Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns](#)
- [Form 1095-C, Employer-Provided Health Insurance Offer and Coverage](#)

Log in to FIRE or create a new FIRE account:

[Log in to FIRE](#)

Apply for a Transmitter Control Code (TCC), which is required to access the FIRE System:

[Access IR Application for TCC](#)

New FIRE users who do not already have a Secure Access username and password must authenticate their identities and create a [new account](#) to access the IR Application for TCC.

Who Can Participate?


Any organization that needs to file information returns can file electronically via the FIRE System. Any corporation, partnership, employer, estate or trust that files 250 or more information returns for any calendar year **must** file electronically. We encourage filers who have less than 250 information returns to file electronically as well.

The Taxpayer First Act of 2019, enacted July 1, 2019, authorized Treasury and the IRS to reduce the 250-return requirement for 2021 tax-year returns. We have proposed regulations to reduce the current 250-return threshold to 100 in 2022 and to 10 in 2023. To review the proposed regulation or for details on the public hearing and comment period, see the [Federal Register](#). If those regulations are issued and if they are effective for 2021 tax-year returns required to be filed in 2022, we will post an article at [IRS.gov/form1099](https://www.irs.gov/form1099) explaining the change. Until final regulations are issued, however, the number remains at 250.

What Are the Benefits of Electronic Filing?

- Files are processed faster with fewer errors.
- FIRE System can accept multiple files for the same type of return.
- Combined Federal/State Filing Program (CF/SF) is available for participating states. See [Publication 1220 PDF](#) or [CF/SF State Coordinator Frequently Asked Questions](#).

"PayTalk" –



EPISODE 23: The Joy of HRIS

In this podcast: *(available March 4, 2022)*

- The basics of HRIS
- How to expand your career or company into HRIS
- The intersection of payroll and systems technology



Breaking News...

Well, it could be! We are looking for contributors to write an article for our newsletter. We need you! Submit your articles to lvandervelden@constangy.com. If your article is selected and published in our monthly newsletter, you will receive a free registration to one of our virtual monthly chapter meetings!

Board Nominations!

We are accepting nominations for two Board Members. Please be sure to speak with your nominee before submitting their name as a nomination. You may submit your nomination by email to president@apaatlantachapter.com.



Below are the duties of the Board Member positions that are open for 2022 nominations.

Board Member

The Board of Directors shall be active members in good standing with the National APA and the Atlanta Chapter of the APA. Responsibility may include but not limited to:

- The Board of Directors shall have supervision, control, and direction of the affairs of the Chapter.
- The Board of Directors will determine its policies or changes therein within the limits of the Bylaws.
- The Board of Directors will have discretion in the disbursement of Chapter funds. The Board of Directors may adopt rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

Atlanta Chapter of the APA

Meetings held the second
Thursday of the month

Alternating Breakfast and
Dinner Meetings

We're on the Web!

See us at:

<https://apaatlantachapter.com/index.php>

Please visit the [Atlanta Chapter of the APA's Facebook Page](#) often to keep yourself up-to-date with the latest payroll information and information related to our chapter.

Follow Us:



About Our Organization



We are a nonprofit organization centered on providing continuing education to payroll, accounting and human resource professionals. Along with education, we offer community service opportunities for all members. We are an autonomous and independent Chapter of the American Payroll Association.

The Atlanta Chapter is an affiliated chapter of the

**AMERICAN
PAYROLL
ASSOCIATION**

Learn more about the APA at www.americanpayroll.org

Thank you to our Atlanta Chapter Partners!

Titanium:

onesource
VIRTUAL



Steel:

rapid!
PAYCARD
ON DEMAND
DISBURSEMENTS

wisely
by ADP

BSI[®] | *Setting the Standard* ➔
in Payroll Tax Solutions