



# The Payroll Post

Volume 7, Issue 1

*A publication for and by the members of the Atlanta Chapter of American Payroll Association*

From your President...

Happy New Year! I hope each of you had a successful year end season this month. I am so looking forward to our first in person meeting on February 10th! The board is reacting to your survey responses regarding meetings. We will be alternating in person meetings for the months of our evening meetings and virtual meetings for the months of our morning meetings. I don't know about you, but I sure missed our networking and in person collaborations! I hope many of you will be able to join us at Maggianos on February 10th at 5:30 PM. Watch your emails for registration details. See you soon.

*Amleigh*



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### Upcoming Events:

**February 10, 2022** Monthly Meeting  
 In Person! 5.30 p.m.  
[Maggianos at Perimeter Mall](#)  
 4400 Ashford Dunwoody Road  
 Dunwoody, GA 30346

**Interview - Be Prepared**  
 Presented by Kellie Newsome

The meeting will be hosted by our partner,



Our February Community Service Project will be to collect blankets for those in need.



## Free Webinar!

Unlocking the Mystery of the Form W-4 – Free to National APA Members [Register Here](#).

**February 9, 2022 at 1.00 p.m.** Do you get confused when a new or revised Form W-4 arrives in payroll? What is your responsibility to ensure the form is valid? When should we reject an employee's Form W-4? The Form W-4 is one of the most basic forms in payroll, yet it can also cause distressing problems for payroll professionals.



It is time to renew your membership for the 2022 calendar year. If you have already renewed your membership - **THANK YOU**.

Please login to our website, go to [MEMBERSHIP](#) on the website and scroll down to [Pay Now](#) in order to complete your payment information. Remember to indicate who the membership is for in the block "Membership is for" when paying via PayPal.

Feel free to share this information with all of your co-workers and friends.

*If payment is received by January 31, you could be the WINNER of a FREE APA Webinar.*



## IRS News Essentials

It's Tax Time!

### IRS Free File now accepting 2021 tax returns

[IRS Free File](#), available only through IRS.gov, is now accepting 2021 tax returns.

IRS Free File is available to any person or family with adjusted gross income of \$73,000 or less in 2021. The fastest way to get a refund is by filing and accurate return electronically and selecting direct deposit. This year, there are eight Free File products in English and two in Spanish.

This program gives people an opportunity to file their taxes and claim the 2021 recovery rebate credit, the enhanced child tax credit, the earned income tax credit, and other credits. Taxpayers can also use Free File to claim their remaining child tax credit or any advance payments they did not receive in 2021. By law, the IRS cannot release earned income tax credit and additional child tax credit refunds until mid-February.

Additionally, IRS Free File users can use direct pay or electronic options to submit their tax payment if they owe a balance.

As an alternative, [Free File Fillable Forms](#) are electronic federal tax forms available to everyone, regardless of income. Only people who are knowledgeable and comfortable preparing their own tax return should use them.

**Taxpayers can access IRS Free File in four easy steps:**

1. Gather all necessary documents and income statements that support deductions and credits. Taxpayers should complete and e-file their tax return **only** when they have all their income and deduction statements in hand.
2. Go to [IRS.gov](https://www.irs.gov) to see all filing options.
3. Use the "Online Look Up" tool to find the right Free File product or use the "Browse All Offers" tool to review all options. Each IRS Free File partner sets its own eligibility standards, which are generally based on income, age and state residency.
4. Select an IRS Free File provider and follow the link to their webpage to begin a tax return.

**Child tax credit, 2021 recovery rebate credit and other tax benefits**

IRS Free File is the fastest and easiest way for taxpayers to claim the child tax credit, 2021 recovery rebate credit, and other tax benefits such as the earned income tax credit.

People who received one or more advance child tax credit payments in 2021 should carefully review their tax return for accuracy before filing to avoid processing delays. Families who received advance payments will need to compare the [advance payments](#) they received with the amount they can properly claim on their 2021 tax return.

In late December, the IRS started sending Letter 6419, *2021 Advance CTC*, to taxpayers who received an advance child tax credit payment. The letter contains the total payment amount that the individual needs to file accurately and avoid a processing delay. People who received advance payments can also view their payment amounts on their [IRS online account](#) available on IRS.gov.

The IRS is sending Letter 6475, *Your Third Economic Impact Payment*, to individuals who received a third Economic Impact Payment in 2021, including initial and "plus-up" payments. Most eligible people already received their Economic Impact Payments. This letter will help them determine if they are eligible to claim the 2021 [recovery rebate credit](#) for missing third payment. If so, they must file a 2021 tax return to claim this credit. Individuals can also securely access [IRS online account](#) to view the total amount of their third Economic Impact Payment.

## 2022 Important Limits to Know:

- **New Employee Salary Reduction Limits for 2022:**
  - Healthcare FSA/Limited Purpose FSA - \$2,850
    - If the cafeteria plan permits, the maximum FSA carryover from 2022 to 2023 = \$570
  - Dependent Care FSA - \$5,000 (Family); \$2,500 (Married filing separately)
  - Commuter (Parking and transit) - \$280/month
  - Adoption limit - \$14,890
- **Health Savings Account Contribution Limits for 2022:**
  - Individual \$3,650
  - Family \$7,300
  - Catchup contribution for 55 and older \$1,000
- **Retirement Plan Contribution Limits (401k) for 2022:**
  - Contribution Limit \$20,500
  - Catchup for 50 and older \$6,500

# AMERICAN PAYROLL ASSOCIATION

## APA National News

**A new Resource!** As part of their mission of providing education, publications, and training for the payroll community, the American Payroll Association (APA) is thrilled to announce the launch of a new online community for payroll professionals: [Comp & Benefits Today](#).

Comp & Benefits Today is a weekly newsletter and website, produced by APA and Aggregage. It curates valuable and relevant payroll, compensation, and benefits articles, research studies, and thought-leadership blogs from hundreds of leading sources. Thanks to machine learning and artificial intelligence, each reader gets a customized experience.



**"PayTalk"** – Next episode will be available February 4, 2022. Just in case you missed it, Part One is linked below as well.



**EPISODE 22: The Recipe for a Successful Payroll 2022: Part Two**

In Part Two of this podcast: (available February 4, 2022)

- How technology helps make an efficient payroll professional
- Why payroll and HR make a great team
- The impact data has on global payroll operations



**EPISODE 21: The Recipe for a Successful Payroll 2022: Part One**

In this podcast:

- What team leaders can do to help a hesitant team prioritize self-care
- The secret ingredients to a successful payroll team
- The importance of relationship management in global payroll operations

Congress for 2022 – Hope to see you there!



Speakers:



**Sekou Andrews**

**“The Audacity of What If?”**

*Opening General Session*

As the innovator of an audacious new category of public speaking that brought poetry to industry in unprecedented ways, Sekou's 20-year career helping global brands humanize messaging, began with two words: "What If?" "What if we could define business our own way?" "What if our way could set the standard for our industry?" This inspiring and interactive presentation will help you ignite that same audacity needed for you to defy convention, deny limitations, and define yourselves for yourselves. It focuses on re-defining the word "touch" as a metaphor for how leaders can impact their organizations and communities more powerfully through innovation, storytelling, and collaboration. Prepare to engage your imagination and learn new strategies to help your business get in TOUCH with its humanity.

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**Mike Walsh**

**“The Algorithmic Leap”**

*Wednesday General Session*

We live in an age of wonder – cars that drive themselves, platforms that anticipate our needs, and robots capable of everything from advanced manufacturing to complex surgery. Automation, algorithms, and AI are transforming not only business, but every facet of daily life. While many fear that robots will take their jobs, the rise of machine intelligence begs a more important question: what is the true potential of human intelligence in the 21st century? In this dynamic session, Mike Walsh, futurist and author, will present a vivid portrait of a brave new world orchestrated by machines that think and how tomorrow's leaders can upgrade their capabilities to survive and thrive in an age of accelerating technology. Audiences will walk away with an insight into the companies, technologies, and global forces shaping the age of machine intelligence, as well as a set of tailored next actions on how to redesign their organizations, reimagine their roles, and reinvent the way they make decisions.

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**Marilyn Sherman**

**“The SEAT of Success: How Top Performers Never Settle for Balcony Seats”**

*Closing General Sessions*

Have you ever felt like you were stuck in the balcony and everyone else was in the front-row? You are not alone. Many people, especially over the last two years, have become stagnant or stuck in frustration with their professional and personal goals. Marilyn Sherman will inspire you to get out of that rut and motivate you to take a front-row seat in your life. You can have more success by shifting your mindset and acting on your goals, and Marilyn will be your usher illuminating the path for you. Take a SEAT of success and you'll be able to accomplish more results, achieve bigger goals, and overcome fears and insecurities that don't serve you or your team. Each day you get to decide where you sit in your life, choose the seat of success.

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## Atlanta Chapter of the APA

Meetings held the second  
Thursday of the month

Alternating Breakfast and  
Dinner Meetings

### We're on the Web!

See us at:

<https://apaatlantachapter.com/index.php>

Please visit the [Atlanta Chapter of the APA's Facebook Page](#) often to keep yourself up-to-date with the latest payroll information and information related to our chapter.

### Follow Us:



## About Our Organization



We are a nonprofit organization centered on providing continuing education to payroll, accounting and human resource professionals. Along with education, we offer community service opportunities for all members. We are an autonomous and independent Chapter of the American Payroll Association.

The Atlanta Chapter is an affiliated chapter of the

**AMERICAN  
PAYROLL  
ASSOCIATION**

Learn more about the APA at [www.americapayroll.org](http://www.americapayroll.org)

## Thank you to our Atlanta Chapter Partners!

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